



Photographer Worksheet

Client: _____ Tax Year: _____

Did you make any payments that would require you to file Form 1099? YES NO (please circle)

Income:		Meals	
Form 1099-K		Medical Insurance Premiums	
Form 1099s		Office Expense	
Other Business Income		Outside Service	
Expenses:		Payroll (W-2)	
Accounting / Bookkeeping		Payroll Taxes	
Advertising:		Postage	
Business Cards		Promotion	
Magazines/Newspaper		Rent-Office Rent	
Automobile Expense:		Rent-Business Equipment	
Biz Miles		Referral Fees	
Total Miles Driven		Small Tools	
Bank Charges		Supplies	
Credit Card Fees		Sun Protection, Supplies	
Contract Labor		Software, Photography	
Commissions and Fees		Tax Paid, Business	
Dues / Fees		Tax Preparation	
Education:		Telephone:	
Books		Business Line	
Conventions/Seminars		Mobile	
Magazines/ Journals		Travel:	
Training		Airfare	
Employee Benefits		Lodging	
Equipment Repairs		Uniforms, Not Conventional	
Gifts to Clients (Under \$25)		Website	
Insurance:		Equipment Purchased, Item:	Date: Cost:
Liability			
Workman's Comp			
Other			
Interest on Business Debt			
Legal & Professional Fees			
License & Permits			
Maintenance & Repairs			

*Expenses must be ordinary and necessary and have a business purpose. The income and expenses above must be backed by receipts and/or other documentation.